

Notice of Meeting

Overview and Scrutiny Management Commission

Tuesday, 26 June, 2012 at 6.30pm
in Council Chamber Council Offices
Market Street Newbury

Date of despatch of Agenda: Monday, 18 June 2012

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Elaine Walker on (01635) 519441
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Further information and Minutes are also available on the Council's website at
www.westberks.gov.uk



**Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 26
June 2012 (continued)**

To: Councillors Brian Bedwell (Chairman), Dominic Boeck, Jeff Brooks (Vice-Chairman), Virginia von Celsing, Marcus Franks, Dave Goff, David Holtby, Mike Johnston, David Rendel, Tony Vickers, Quentin Webb and Emma Webster

Substitutes: Councillors Peter Argyle, Jeff Beck, Alan Macro, Gwen Mason, Graham Pask, Andrew Rowles, Julian Swift-Hook and Keith Woodhams

**Other Officers &
Members invited:**

Agenda

Part I	Page No.
1. Apologies for Absence To receive apologies for inability to attend the meeting (if any),	
2. Minutes To approve as a correct record the Minutes of the meeting of the Commission held on 29 May 2012.	1 - 10
3. Declarations of Interest To receive any Declarations of Interest from Members.	
4. Actions from previous Minutes To receive an update on actions following the previous Commission meeting.	11 - 12
5. Items Called-in following the Executive on 14 June 2012 To consider any items called-in by the requisite number of Members following the previous Executive meeting.	
6. Councillor Call for Action <i>Purpose: To consider any items proposed for a Councillor Call for Action.</i>	
7. Petitions <i>Purpose: To consider any petitions requiring an Officer response.</i>	
8. Update on Preparations for the Olympic Games <i>Purpose: To update the Commission on the preparations being made in West Berkshire to celebrate the Olympics.</i>	13 - 16

Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 26 June 2012 (continued)

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| 9. | Youth Clubs
<i>Purpose: To advise the commission of the process undertaken to manage the transfer of youth clubs from local authority control and the arrangements in place resultantly.</i> | 17 - 22 |
| 10. | Health Scrutiny Panel
<i>Purpose: To provide an update on the work of the Health Scrutiny.</i> | 23 - 24 |
| 11. | Resource Management Working Group
<i>Purpose: To provide an update on the work of the Resource Management Working Group.</i> | 25 - 26 |
| 12. | West Berkshire Forward Plan June 2012 to September 2012.
<i>Purpose: To advise the Commission of items to be considered by West Berkshire Council from June 2012 to September 2012 and decide whether to review any of the proposed items prior to the meeting indicated in the Plan.</i> | 27 - 32 |
| 13. | Overview and Scrutiny Management Commission Work Programme
<i>Purpose: To receive, agree and prioritise the work programme of the Commission, the Health Scrutiny Panel and the Resource Management Working Group for the remainder of 2012/13.</i> | 33 - 36 |

Andy Day
Head of Strategic Support

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If you require this information in a different format, such as audio tape, or in another language, please ask an English speaker to contact Moira Fraser on telephone (01635) 519045, who will be able to help.



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Note: These Minutes will remain DRAFT until approved at the next meeting of the Committee

OVERVIEW AND SCRUTINY MANAGEMENT COMMISSION

MINUTES OF THE MEETING HELD ON TUESDAY, 29 MAY 2012

Councillors Present: Jeff Beck (Substitute) (In place of Brian Bedwell), Dominic Boeck, Jeff Brooks (Vice-Chairman), Virginia von Celsing, Marcus Franks, Dave Goff, Mike Johnston, David Rendel, Tony Vickers, Quentin Webb and Emma Webster

Also Present: John Ashworth (Corporate Director - Environment), Steve Broughton (Head of Culture & Environmental Protection), Nick Carter (Chief Executive), Andrew Garratt (Principal Engineer (Traffic Management and Road Safety)), Chris Jones (Arts and Leisure Services Manager), Councillor David Betts (Highways, Transport (Operational), ICT & Corporate Services, Customer Services), Councillor Hilary Cole (Countryside, Environmental Protection, "Cleaner Greener", Culture), Councillor Richard Crumly, Councillor Carol Jackson-Doerge, David Lowe (Scrutiny & Partnerships Manager), Councillor Gwen Mason and Elaine Walker (Principal Policy Officer)

Apologies for inability to attend the meeting: Councillor Brian Bedwell

Councillor(s) Absent: Councillor David Holtby

PART I

Councillor Jeff Brooks informed the Commission that as apologies had been received from Councillor Brian Bedwell, he would undertake the role of Chairman for this meeting.

3. Minutes

Councillor Jeff Brooks in the Chair.

Councillor Jeff Brooks informed the Commission that as apologies had been received from Councillor Brian Bedwell, he would be chairing this meeting.

The Minutes of the meeting held on 17 April 2012 were approved as a true and correct record and signed by the Chairman.

The Minutes of the meeting held on 10 May 2012 were approved as a true and correct record and signed by the Chairman.

4. Declarations of Interest

Councillor Marcus Franks declared an interest in Agenda Item 4, but reported that, as his interest was personal and not prejudicial, he determined to remain to take part in the debate and vote on the matter.

Councillor David Rendel declared an interest in Agenda Item 10, but reported that, as his interest was personal and not prejudicial, he determined to remain to take part in the debate and vote on the matter.

5. Actions from previous Minutes

(Councillor Marcus Franks declared a personal interest in Agenda item 4 by virtue of the fact that he was employed by Sovereign Housing Association. As his interest was personal and not prejudicial he determined to take part in the debate and vote on the matter).

OVERVIEW AND SCRUTINY MANAGEMENT COMMISSION - 29 MAY 2012 - MINUTES

The Commission received an update on actions from the previous meeting. Comments were received regarding the following items:

2.1 – An additional, verbal update was received with regard to encouraging school governing bodies to include Councillors in their membership. The Portfolio Holder for Children and Young People had contacted the Head Teacher at St Bartholomew's School and received a positive response, and Kennet School already had Councillors sitting on their Board. Park House School was still to be approached.

2.3 – Councillor Tony Vickers expressed surprise that the Portfolio Holder for Housing had shown no concern regarding the numbers of people presenting as homeless. He was concerned that the Portfolio Holder had misunderstood the issue raised at the last meeting of the Commission. Councillor Vickers clarified that the issue had not related to the red performance indicator that measured the number of people presenting as homeless where homelessness was relieved, but to the number of people who were homeless, had completed a form through the Council's Housing team, and were considered to be homeless as a result. He informed the Commission, that there had been a four-fold increase in numbers at each of these stages.

Councillor David Rendel asked for the letter that had been sent to the Portfolio Holder for Housing to be circulated amongst the members of the Commission in order to understand the questions that had been responded to. Councillor Rendel believed that the original question had referenced the increase in people who had applied for housing, and those who had been found to be homeless; however the response given related to people who did not require housing or where housing had been found. He noted that the number of applications had increased, and concluded that the percentage of those classed as homeless had decreased as a result. Councillor Rendel considered that the Council's ability to deal with people who applied as homeless was worsening and expressed concern at the magnitude of the increase in homeless applications from 36 to 169 between 2010/11 and 2011/12. Councillor Rendel noted that when compared to the 50 places available, 169 applications was a significant issue.

Councillor Emma Webster agreed with the comments raised by Councillor Vickers, and noted that she believed the performance indicator to be irrelevant to this matter, and the real issue lay beneath. Councillor Webster requested that a second letter be sent, this time to the new Portfolio Holder for Housing, which reiterated the Commission's concern. Councillor Webster reminded the Commission that it was within their remit to convene a task group to scrutinise this issue further if adequate information was not forthcoming.

The Chairman reminded the Commission that the original request had been to arrange a crisis meeting with involved agencies, and suggested that a letter should ask for this meeting to be facilitated, or to provide information as to why it would not occur. He agreed that the letter should include sufficient background information to inform the new Portfolio Holder of the issues.

RESOLVED that:

- The letter previously sent to the Portfolio Holder for Housing be circulated to the members of the Commission
- A letter be sent to the new Portfolio Holder for Housing requesting a meeting with all involved agencies.

6. Items Called-in following the Executive on 17 May 2012

No items were called-in following the last Executive meeting.

7. Item Called-In following an Individual Decision: A4 Bath Road, Padworth - proposed 50mph speed limit

The Commission considered a report concerning the Call In Item ID2470 – A4 Bath Road, Padworth – proposed 50mph speed limit which was approved by Individual Decision on 26 April 2012.

Councillor Brooks noted that although Councillor Dominic Boeck had signed the Call In, his ability to debate the issue as a member of the Commission had not been compromised.

(Note: 6:40pm - Councillor Virginia von Celsing joined the meeting)

Andrew Garratt summarised the background to this item, informing the Commission that in 2006 the national guidance for setting speed limits was altered. As a result, the Council undertook a review of the speed limits on all 'A' and 'B' roads, and concluded that this section of the A4 in Padworth should be considered as a candidate for a reduced speed limit. The proposal was considered by the Speed Limit Task Group consisting of two Officers, two Councillors and the Police, who requested further information before making their recommendation. Additional surveys were carried out along the section of road, and in December 2010, the Task Group recommended that a 50mph speed limit be set for the single carriageway section. During the consultation period, one objection was received.

Councillor David Betts clarified that several sections of the A4 had been reviewed by the Task Group, but that only this section had been identified for a reduction in the speed limit. He further advised that Beenham Parish Council had contacted him to express their support for the new speed limit.

In response to questions received from the Commission, Andrew Garratt was able to clarify that:

- There were a number of reasons for the recommendation to have been put forward. These included the changes to national guidelines, the number of accidents, the current mean speed of vehicles, and the nature of the development and junctions along the stretch of road;
- There were a number of businesses and residential developments in this location with traffic entering and exiting those sites;
- Over the last three years there had been 14 injury accidents, four of which had involved turning movements;
- There had been three survey locations each identifying different mean speeds, the highest of which was 42mph.

Councillor Brooks asked for clarification as to why a speed limit was required when the mean speed limit along the road was lower than the proposed limit. Andrew Garratt explained that the decision was not based solely on the mean speed of vehicles. The number of accidents was also considered and guidance indicated that a visible speed limit would highlight the need for greater caution.

Councillor Vickers asked whether speed had been a contributory factor in the accidents that had occurred. Andrew Garratt responded that it had been a factor in many of them especially where they involved a car moving at low speed when turning or preparing to turn onto or off the road being hit by a car travelling at speed.

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The Commission considered the causes of two fatal accidents and were advised that one occurred in a location outside of the proposed speed limit, and one occurred near a roundabout where speed was unlikely to be a factor.

Councillor Rendel questioned whether it was possible to reach speeds exceeding 50mph when travelling eastwards as a roundabout on the section acted as a natural traffic calming measure. Andrew Garratt responded that it was relatively easy in current vehicles. Councillor Rendel was concerned that when travelling westwards from the dual carriageway section of road, that the speed limit would drop significantly from 70mph to 50mph.

Councillor Dave Goff asked if it would be possible to model whether a lower speed limit would have affected the accidents that had occurred. Andrew Garratt replied that it would be difficult to model, however it was known that drivers' reaction time was an important factor in accidents, and reducing the speed allowed more time to react thereby reducing the likelihood of an accident occurring. Andrew Garratt continued that 50mph speed limits had been introduced on the A340 towards Tidmarsh, and the A338 towards Great Shefford, and these had proven to be successful in reducing speed and accidents.

Councillor Mike Johnston expressed the view that as many accidents occurred when turning onto or off the road, a better solution would be to improve access and junctions. He continued that he did not expect there to be a significant improvement to the accident record by reducing the speed limit by 10mph. Andrew Garratt responded that there was evidence that a change of this order was effective.

Councillor Betts reminded the Commission that all of the facts had been carefully examined by the Speed Limit Task Group, and that these individuals were experts who took their role very seriously. The Task Group did not recommend changes to speed limits without good cause.

Councillor Quentin Webb considered that a slower and more constant stream of traffic would make it more difficult to turn onto the A4. Andrew Garratt did not expect this to be a problem and noted that the lower speed limit would make it easier and safer for drivers to match the speed of other traffic.

Councillor Marcus Franks asked how the accident record on this stretch of the A4 compared to the rest of the A4. Andrew Garratt responded that it was worse, with 14 accidents here and 30 in total between the A340 roundabouts. He noted that the A4 had a generally good accident record, but there were a greater number of junctions and turnings along this section than elsewhere. Andrew Garratt informed the Commission of a similar issue at a single junction near Kintbury which had been addressed successfully by the installation of a traffic island, however this would not be suitable in Padworth due to the number of turnings involved.

Councillor Vickers requested further information about the police's view of the proposed speed limit as they had not responded to the consultation. Andrew Garratt confirmed that the police were supportive of the proposed limit and, as part of the Speed Limit Task Group, had approved the recommendation, and that they did not routinely respond to consultations unless they had concerns.

Councillor Goff asked whether any other options had been considered. Andrew Garratt replied that other options would involve significant engineering works with their associated costs and disruption.

Councillor Brooks invited Andrew Garratt to respond to each of the ten reasons put forward for the Call In:

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1	It will be unenforceable.	<p>The speed limit would be signed in accordance with the regulations and have a supporting Traffic Regulation Order making it legal.</p> <p>The police would enforce all speed limits and this would be no exception.</p>
2	This is a main transport route and any reduction will limit the amount of throughput the channel can handle.	As the mean speeds were lower than the speed limit, there would be no effect on capacity of the road.
3	The reduction may have an adverse effect on commuters and other users getting to and from the M4.	As there would be little change to the actual speed of road users, there would be no adverse effect on commuters.
4	The reduction may cause traffic to migrate elsewhere to less suitable roads.	Alternative routes would require a lengthy journey through villages such as Beenham and Bucklebury. It was considered unlikely that drivers would select this option to avoid a short stretch of the A4.
5	The accident record does not justify a speed limit reduction.	National guidelines were clear about when the number of accidents justified a certain speed limit. The proposal was in line with these guidelines.
6	Any perceived hazard at the junction of the dual carriageway with the Beenham Road can be curtailed by ensuring the traffic exiting Beenham can only turn left.	Altering the junction with the Beenham Road allowing only left turn out of the junction would result in drivers turning further up the A4 and potentially undertaking a U-turn on the dual carriageway section posing even greater danger than at present.
7	The accident record on this stretch of road is good.	The accident record had been discussed already.
8	There have been two accidents reported recently, neither of which should be used as a justification for reducing the speed limit and one of them was a wholly exceptional incident where an elderly man was being pushed across the road in a wheelchair.	The accident record had been discussed already.
9	We have driven to and fro along the road on many occasions and never seen a pedestrian seeking to cross at any time.	A new residential development has been constructed which will result in a greater number of pedestrians looking to cross the road. The two fatal

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		accidents involved pedestrians.
10	The stretch of dual carriageway, in particular, is quite inappropriate for a limit as low as 50 mph. The problem on our roads at the present time is congestion, not the speed of traffic. In fact, the high element of congestion tends to reduce the speed of traffic naturally.	The proposed speed limit was in line with national guidance

Councillor Richard Crumly was invited to address the Commission and expand on his reasons for calling in the decision. Councillor Crumly advised that he believed:

- The decision was inappropriate and would like the Commission to recommend it be reviewed;
- The speed limit should remain unchanged, and this had been supported by a resident of Sulham who had provided a number of arguments for this;
- The roundabout on the A4 forced drivers to slow down or stop, acting as a natural speed break;
- The road was historically the main road between London and Bristol and was largely a wide, straight road suitable for higher speeds;
- He had never witnessed a pedestrian crossing the road at the point in question;
- That development along the road did not encourage pedestrians to cross, as where there were built up areas, there was nothing opposite;
- Neither of the fatal accidents referred to should be used to justify a speed limit, due to the other factors involved;
- It was inappropriate to reduce the speed limit on the dual carriageway section of road;
- Restricting movement from the junction with Beenham Road to allow left turns only would improve safety, as it had been seen to be effective elsewhere;
- That setting a speed limit in line with the 85th percentile of mean speeds would be more appropriate as fewer drivers would be penalised, and these would be more serious offenders;

Councillor Crumly clarified his statement that the speed limit would be unenforceable by referring to the fact that the police did not comment on the consultation. In his opinion, he felt they might not have the enthusiasm to patrol the area, and might not have locations in which to set up speed detection vehicles;

Councillor Crumly concluded by asking the Commission not to rely solely on figures, but to use their experience of driving on the road to consider whether the reduced speed limit was required;

Councillor Vickers informed the Commission that he had undertaken an informal consultation on the issue amongst his contacts. The result had indicated overwhelming support for maintaining the existing speed limit.

Councillor Webb asked how emerging traffic would be prevented from turning right onto the A4 and where this could be implemented. Andrew Garratt responded that it would be achieved by installing or extending a central reservation which was an expensive option and would require consultation. Indications were that businesses along the road would

object as it would affect their customers. He reminded the Commission that this method would affect turning in to properties as well as out.

Councillor Webster expressed the view that the Speed Limit Task Group had made an informed decision based on facts and their expert knowledge of the subject. Councillor Webster proposed that the Commission endorse the Individual Decision.

Councillor Rendel informed the Commission that although he had originally been in agreement with the decision, the discussion had raised issues which caused him to reconsider. He was particularly concerned about the introduction of a 50mph speed limit at the point that the dual carriageway became single carriageway as drivers would need to slow down in anticipation of the lower limit whilst still on the dual carriageway. He believed that this would be detrimental to drivers whose ability to overtake on this section of dual carriageway would be compromised.

Councillor Brooks concurred with this point, and noted that drivers would not have another opportunity to overtake a slow vehicle, and this might encourage drivers to risk overtaking on a single carriageway section.

Councillor Betts addressed the Commission and stated that he respected the group and would respect any decision reached, however he pointed out that the decision had been viewed by the Speed Limit Task Group twice, and had been through the ID process during which time it had been open to Member comments. Given the information that had been presented to him, he had been satisfied with the recommendation from the Task Group.

Councillor Webb proposed that the Commission recommend the decision be reconsidered by the Portfolio Holder for Highways. This was seconded by Councillor Goff. At the vote this was carried.

RESOLVED that the A4 Bath Road, Padworth, Proposed 50mph Speed Limit be referred back to the Portfolio Holder for Highways for reconsideration.

8. Councillor Call for Action

There were no Councillor Call for Action.

9. Petitions

Councillor Vickers presented a petition containing 67 signatures requesting that the Council remedy the condition of development land in Craven Road.

10. Update on Preparations for the Olympic Games

The Commission received a verbal report (Agenda Item 9) concerning preparations for the Olympic Games.

Councillor Carol Jackson-Doerge introduced the item and made the following points:

- The West Berkshire Enjoy website was up and running;
- A newsletter had been prepared and distributed which contained a list of all the events occurring both for the Diamond Jubilee and the Olympic Games;
- Little progress had been made in organising a recognition event for local athletes taking part in the Olympic Games as details were still awaited from LOCOG of all those taking part;
- The torch relay would reach West Berkshire on 11 July 2012, arriving in Calcot at 09:47. The Council were considering security alongside logistical issues in partnership with local communities.

OVERVIEW AND SCRUTINY MANAGEMENT COMMISSION - 29 MAY 2012 - MINUTES

- Approximately 12,000 children from schools across the area were preparing to watch the torch travel through the district. The identification of suitable drop off and pick up points, as well as other facilities (for example toilets), were being considered along with locations on the route for the children to stand.
- Local businesses were being kept informed and potential issues being highlighted, such as avoiding deliveries during the relay, and ensuring employees could get to work.

Chris Jones informed the Commission that the torch relay would travel through Calcot, Theale, Thatcham, and Newbury town centre before a half hour stop at the Pinchington Lane Tesco store, after which it would be leaving West Berkshire.

Councillor Webb requested clarification as to how the torch would progress through the area. Chris Jones replied that for sections of the journey, the torch would be within a vehicle, and listed the following sections of the route as those where the torch would be carried by a runner:

- 1.6km through Calcot;
- 1.1km along Theale High Street;
- 3km through Thatcham, from Kennet Leisure Centre to Henwick Worthy Sports Ground;
- From the BP garage on the A4 to Bear Lane in Newbury;
- From Newbury Retail Park entrance to its final stop outside Tesco.

Councillor Beck enquired how communication was taking place with businesses as he expressed concern that small businesses might not be fully aware of the implications of the relay, and a single delivery taking place during the event could have serious consequences. Councillor Jackson-Doerge explained that dialogue was ongoing with Newbury Town Council and Theale Parish Council amongst others to speak directly with businesses, and a leaflet was being produced for all businesses to raise awareness of what to expect on the day.

Chris Jones informed the Commission that LOCOG had stringent rules regarding their branding and as a result the Trading Standards and Licensing teams were involved in the arrangements for and running of the day in order to ensure that these standards were maintained by local businesses. However he noted that LOCOG appeared to be exercising their rules in a sensible manner.

Councillor Vickers asked whether LOCOG's strict rules around advertising would be enforced in the area. Chris Jones clarified that the intention was to prevent 'guerrilla advertising' aimed at hijacking camera coverage. It would not affect existing advertising, however the Council would work with LOCOG should their requirements change.

Councillor Rendel expressed the view that publicity for the event would need to be clear with regard to explaining where the torch would be carried, and when it would be in a vehicle. He believed that many people could be disappointed if they were unaware of the changes, and chose to view the relay at a point that it was in a vehicle. Chris Jones replied that the information was being publicised and he was working with the Newbury Weekly News to publicise where the torch could be viewed in safety.

Councillor Franks asked for clarification regarding the training that was being provided for volunteer marshals. Chris Jones responded that volunteer marshals required training in order to maintain a safe passage for the torch through West Berkshire that remained consistent with its journey around the country. He noted that the training would take two

and a half hours and approximately 400 volunteers would be required for the West Berkshire route.

Councillor Brooks thanked Councillor Jackson-Doerge and Chris Jones for the information, and noted that the torch relay was a positive event in West Berkshire.

Resolved that the information be noted.

11. Health Scrutiny Panel

(Councillor David Rendel declared a personal interest in Agenda item 11 by virtue of the fact that his wife was a GP in West Berkshire. As his interest was personal and not prejudicial he determined to take part in the debate and vote on the matter).

The Commission considered a report (Agenda Item 11) on the work of the Health Scrutiny Panel (HSP).

Councillor Webb reported that the Health Scrutiny Panel had not met since the last meeting of the Commission and was due to meet on 19 June 2012.

Resolved that the report be noted.

12. Resource Management Working Group

The Commission considered a report (Agenda Item 12) on the work of the Resource Management Working Group (RMWG).

Councillor Vickers reported to Members that the next meeting of the RMWG, scheduled for 12 June 2012, had been delayed until 2 July 2012 due to essential information not being available until this time.

Resolved that the report be noted.

13. West Berkshire Forward Plan May to August 2012

The Commission considered the West Berkshire Forward Plan (Agenda Item 12) for the period covering May 2012 to August 2012.

Resolved that the Forward Plan be noted.

14. Overview and Scrutiny Management Commission Work Programme

The Commission considered its work programme and that of the Health Scrutiny Panel and Resource Management Working Group for 2011/12.

David Lowe advised the Commission that:

- The Pot Holes Task Group was concluding and a report could be expected at the next meeting of the Commission;
- The Housing Allocations Task Group had met for its first meeting. He anticipated that this would be an ongoing piece of work that would not result in a final report, but would form part of the wider policy development process. He confirmed that information from the Task Group would be presented to the Commission prior to any decision taken at Council.

Councillor Brooks proposed that the Commission review the provision of youth clubs across the district and how they might be encouraged. Councillor Webb queried why this review needed to be carried out. Councillor Brooks explained that the proposed review would consider why youth clubs were forming in some areas and not others.

Councillor Vickers commented that the RMWG would be considering asset management and how long the process of recycling assets took.

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Councillor Rendel asked whether the issue of Taceham House was fully Part 2. Nick Carter explained that Part 1 issues to understand what the Council was seeking to achieve had been discussed, and the remaining contractual issues would be considered as Part 2 items. Nick Carter offered to confirm this in writing.

RESOLVED that:

- A review into the provision of youth clubs in West Berkshire be added to the work programme;
- A written confirmation of the status of remaining discussions regarding Taceham House be circulated to Members of the Commission.

(The meeting commenced at 6.30 pm and closed at 8.00 pm)

CHAIRMAN

Date of Signature

Agenda Item 4.

Title of Report:	Actions from previous meetings
Report to be considered by:	Overview and Scrutiny Management Commission
Date of Meeting:	26 June 2012

Purpose of Report: To advise the Commission of the actions arising from previous meetings

Recommended Action: To note the report

Overview and Scrutiny Management Commission Chairman	
Name & Telephone No.:	Councillor Brian Bedwell – Tel (0118) 942 0196
E-mail Address:	bbedwell@westberks.gov.uk
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Executive Report

1. Introduction

- 1.1 This report provides the Overview and Scrutiny Management Commission with an update on the actions arising from its previous meeting.

2. Resolutions

- 2.1 **Resolution:** The letter previously sent to the Portfolio Holder for Housing be circulated to the members of the Commission.

Action / response: This information was emailed to Members of the Commission on 31 May 2012.

- 2.2 **Resolution:** A letter be sent to the new Portfolio Holder for Housing requesting facilitation of a meeting with involved agencies.

Action / response: A letter was sent to the Portfolio Holder for Housing on 31 May 2012.

- 2.3 **Resolution:** the A4 Bath Road, Padworth, Proposed 50mph Speed Limit be referred back to the Portfolio Holder for Highways for reconsideration.

Action / response: This action is complete.

- 2.4 **Resolution:** A review into the provision of youth clubs in West Berkshire be added to the work programme.

Action / response: This item is covered by a separate item on the agenda.

- 2.5 **Resolution:** A written confirmation of the status of remaining discussions regarding Taceham House be circulated to Members of the Commission.

Action / response: It has been confirmed that the entire report will be Part II as it contains commercially sensitive information.

Appendices

There no appendices to this report.

Agenda Item 8.

Title of Report:	Update on preparations for the Olympic Games
Report to be considered by:	Overview and Scrutiny Management Commission
Date of Meeting:	26 June 2012

Purpose of Report: To update the Commission on the preparations being made in West Berkshire to celebrate the Olympics.

Recommended Action: To note the report.

Health Scrutiny Panel Chairman	
Name & Telephone No.:	Councillor Brian Bedwell – Tel (0118) 942 0196
E-mail Address:	bbedwell@westberks.gov.uk

Contact Officer Details	
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Executive Report

1. Introduction

1.1 At its meeting of 21 February 2012 the Overview and Scrutiny Management Commission (OSMC) received a presentation from the Head of Cultural Services (David Appleton) on the preparations underway to celebrate the 2012 London Olympics.

1.2 At its meeting of 29 May 2012 Chris Jones (Arts and Leisure Manager) updated the Commission on progress since February.

1.3 At the meeting of 26 June 2012 Chris Jones will update the Commission for a final time prior to the Olympic torch relay travelling through West Berkshire on 11 July 2012.

2. Minutes of the meeting of 29 May 2012

2.1 The minutes of the OSMC meeting of 29 May 2012 record that:

Update on Preparations for the Olympic Games

The Commission received a verbal report (Agenda Item 9) concerning preparations for the Olympic Games.

Councillor Carol Jackson-Doerge introduced the item and made the following points:

- The West Berkshire Enjoy website was up and running;
- A newsletter had been prepared and distributed which contained a list of all the events occurring both for the Diamond Jubilee and the Olympic Games;
- Little progress had been made in organising a recognition event for local athletes taking part in the Olympic Games as details were still awaited from LOCOG of all those taking part;
- The torch relay would reach West Berkshire on 11 July 2012, arriving in Calcot at 09:47. The Council were considering security alongside logistical issues in partnership with local communities.
- Approximately 12,000 children from schools across the area were preparing to watch the torch travel through the district. The identification of suitable drop off and pick up points, as well as other facilities (for example toilets), were being considered along with locations on the route for the children to stand.
- Local businesses were being kept informed and potential issues being highlighted, such as avoiding deliveries during the relay, and ensuring employees could get to work.

Chris Jones informed the Commission that the torch relay would travel through Calcot, Theale, Thatcham, and Newbury town centre before a half hour stop at the Pinchington Lane Tesco store, after which it would be leaving West Berkshire.

Councillor Webb requested clarification as to how the torch would progress through the area. Chris Jones replied that for sections of the journey, the torch would be within a vehicle, and listed the following sections of the route as those where the torch would be carried by a runner:

- 1.6km through Calcot;
- 1.1km along Theale High Street;
- 3km through Thatcham, from Kennet Leisure Centre to Henwick Worthy Sports Ground;
- From the BP garage on the A4 to Bear Lane in Newbury;
- From Newbury Retail Park entrance to its final stop outside Tesco.

Councillor Beck enquired how communication was taking place with businesses as he expressed concern that small businesses might not be fully aware of the implications of the relay, and a single delivery taking place during the event could have serious consequences. Councillor Jackson-Doerge explained that dialogue was ongoing with Newbury Town Council and Theale Parish Council amongst others to speak directly with businesses, and a leaflet was being produced for all businesses to raise awareness of what to expect on the day.

Chris Jones informed the Commission that LOCOG had stringent rules regarding their branding and as a result the Trading Standards and Licensing teams were involved in the arrangements for and running of the day in order to ensure that these standards were maintained by local businesses. However he noted that LOCOG appeared to be exercising their rules in a sensible manner.

Councillor Vickers asked whether LOCOG's strict rules around advertising would be enforced in the area. Chris Jones clarified that the intention was to prevent 'guerrilla advertising' aimed at hijacking camera coverage. It would not affect existing advertising, however the Council would work with LOCOG should their requirements change.

Councillor Rendel expressed the view that publicity for the event would need to be clear with regard to explaining where the torch would be carried, and when it would be in a vehicle. He believed that many people could be disappointed if they were unaware of the changes, and chose to view the relay at a point that it was in a vehicle. Chris Jones replied that the information was being publicised and he was working with the Newbury Weekly News to publicise where the torch could be viewed in safety.

Councillor Franks asked for clarification regarding the training that was being provided for volunteer marshals. Chris Jones responded that volunteer marshals required training in order to maintain a safe passage for the torch through West Berkshire that remained consistent with its journey around the country. He noted

that the training would take two and a half hours and approximately 400 volunteers would be required for the West Berkshire route.

Councillor Brooks thanked Councillor Jackson-Doerge and Chris Jones for the information, and noted that the torch relay was a positive event in West Berkshire.

Resolved that the information be noted.

3. Recommendation

3.1 It is recommended that Members of the Commission note the update and consider any further action as appropriate.

Appendices

There are no appendices to this report.

Title of Report:	The management of the transition from District Council provision of youth clubs
Report to be considered by:	Overview and Scrutiny Management Commission
Date of Meeting:	26 th June 2012

Purpose of Report: To advise the commission of the process undertaken to manage the transfer of youth clubs from local authority control and the arrangements in place resultantly

Recommended Action: To consider the content of the report and scrutinise the matter accordingly

Task Group Chairman	
Name & Telephone No.:	Councillor Brian Bedwell – Tel (0118) 942 0196
E-mail Address:	sellison@westberks.gov.uk

Contact Officer Details	
Name:	Julia Waldman
Job Title:	Commissioning, Strategy and Partnerships Manager
Tel. No.:	01635 519810
E-mail Address:	jwaldman@westberks.gov.uk

Executive Report

1. Introduction

- 1.1 At their meeting of 29 May 2012, Members of the Overview and Scrutiny Management Commission agreed to scrutinise the process that had been undertaken to manage the transfer of youth club provision in the district out of the Council's control, following the decision by the Executive to do so, and the subsequent impact on the running of the clubs.
- 1.2 This report gives information on the transfer process at each of the seven youth clubs for which the Council ceased providing and sets out their current position or status. It also outlines other activities that have been undertaken in support of 'Open Access' or a universal youth service.

2. Transfer and current position

- 2.1 The transfer process and current position is set out in the sections below.

Moorside Senior Club – Thatcham

Day	Wednesday
Time	1830 – 2030
Frequency	Weekly
Venue	Moorside Community Centre
Number of YP attending	15 – 35
Age	14+

Key points

- An officer attended meetings with Thatcham Town Council to discuss ways to maintain this provision within the local community.
- BACYP received funding from the Council to support the community in maintaining the provision and positive links were made between TCC and BACYP resulting in the club being re-opened in April 2012.
- The Council is providing the venue at no cost for the first year.
- Equipment and resources are also freely available for the club to use.
- TTC fund 2 part time staff to lead the club.
- There are volunteers from the community also supporting the club
- Numbers of young people on the register are 15
- At the request of TTC a youth worker brought some young people to a Council meeting to convey their ideas for provision.
- The youth service detached team actively refer young people to the Moorside provision

The Garage Drop In

Day	Monday and Wednesday
Time	1830 – 2130
Frequency	Weekly
Venue	The Garage, Linear Park
Number of YP attending	Varies but up to 10
Age	11 – 19 years

Key points

- An officer attended meetings with Holybrook Parish Council to discuss ways to maintain this provision within the local community.
- The Council donated the equipment and furniture in the 'garage' for continued use by young people in the community
- BACYP received funding from WBC to support the community in maintaining the provision and positive links have been made
- A survey undertaken over the summer of 2011 indicated that the young people wanted the 'garage' to remain as a Drop In facility and the Parish Council were made aware of this.
- The part time and volunteer staff are working together to maintain a fortnightly provision at present.
- The youth service detached team actively refer young people to the 'garage' provision

Lambourn Youth Club

Day	Monday
Time	1830 – 2030
Frequency	Fortnightly
Venue	The Lambourn Centre Close End, Hungerford
Number of YP attending	10
Age	13 – 17 years

Key points

- An officer attended meetings with Lambourn Parish Council to discuss ways to maintain this provision within the local community.
- BACYP received funding from West Berkshire Council to support the community in maintaining the provision and positive links have been made.
- West Berkshire Council donated the equipment for continued use by young people in the community
- The youth service detached team will link their sessions to the provision as and when it is set up.

Kennet School DofE

Day	Wednesday
Time	1530 – 1700
Frequency	Once a week and 2 residential a year
Venue	Kennet School
Number of YP attending	5
Age	Yr 9 (13 – 14 years)

Key points

- In agreement with the youth work team the member of staff leading on this transferred to newly configured D of E team and the provision has continued.

Mobile Provision-‘Blue Bus’ and ‘Rural Navigator’

Day	Wednesday and Thursday
Time	1600 – 1800 and 1800 - 2000
Frequency	Weekly
Venue	Mortimer, Purley, Beenham Bradfield and Burghfield
Number of YP attending	3 – 20
Age	11 – 19

Key points

- A service level agreement was made with BACYP to enable the Rural Navigator mobile provision to visit the areas above, staffed by a BACYP worker and volunteers.
- The Blue Bus was de-commissioned as part of the savings required from the service.

Kintbury Youth club

Day	Monday
Time	1830 - 2030
Frequency	Fortnightly
Venue	Kintbury
Number of YP attending	6 – 8
Age	11 – 15

Key points

- An officer attended meetings with Kintbury Parish Council to discuss ways to maintain this provision within the local community.
- BACYP received funding from West Berkshire Council to support the community in maintaining the provision and positive links were made between KPC and BACYP resulting in the provision being maintained.
- Kintbury Management Committee applied for and were successful in accessing funds from the ‘Community Solutions’ grant.
- At the request of KPC a youth worker brought some young people to a Council meeting to convey their ideas for activities.

John O'Gaunt

Day	Monday and Wednesday
Time	1900 - 2100
Frequency	Weekly
Venue	Hungerford
Number of YP attending	30+
Age	13 – 19

Key points

- Public meeting held to hear community opinion on the sustainability of the centre.
- BACYP offered to support organisations wishing to take on the youth provision at the centre.
- Community members negotiated a service level agreement allowing them to run the centre for a pilot year (2012/13).
- Financial support provided by the 'Community solutions Grant'.
- 1 evening youth club session maintained.

3. Other activity

3.1 In addition, the Councils is giving the following support Open Access provision in communities

- Greater Greenham Youth project – Awarded £15k for development of provision in 2012/13.
- Riverside youth and community centre – Awarded £12k from the 'Community Solutions Grant' which has supported provision at the centre
- BACYP were successful in winning the 'Quick Quote Process' to continue work in developing and maintaining Open access provision across West Berkshire and manage a small grants award scheme to enable communities to support provision for young people.

4. Recommendation

4.1 It is recommended that the Members of the Commission note the contents of the report and conduct scrutiny on the topic.

Appendices

There are no Appendices to this report.

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Agenda Item 10.

Title of Report:	Health Scrutiny Panel
Report to be considered by:	Overview and Scrutiny Management Commission
Date of Meeting:	26 June 2012

Purpose of Report: To provide an update on the work of the Health Scrutiny Panel.

Recommended Action: To note the information.

Health Scrutiny Panel Chairman	
Name & Telephone No.:	Councillor Quentin Webb – Tel (01635) 201435
E-mail Address:	qwebb@westberks.gov.uk

Contact Officer Details	
Name:	Elaine Walker
Job Title:	Principal Policy Officer
Tel. No.:	01635 519441
E-mail Address:	ewalker@westberks.gov.uk

Executive Report

1. Introduction

- 1.1 This report provides an update on the work undertaken by the Health Scrutiny Panel since the report made at the last OSMC meeting.
- 1.2 The Committee have not met since the OSMC last received a report in May.
- 1.3 The next meeting of the Committee is due to take place on 19th June 2012. The following items are to be taken to this meeting:
 - (1) Dignity and Nutrition in Hospitals
 - (2) An update on the Anti-Child Poverty Strategy
 - (3) An update on the Health and Wellbeing Board

2. Work Programme

- 2.1 The latest work programme for the Health Scrutiny Panel is contained within item 13 of this agenda.

Appendices

There are no Appendices to this report.

Agenda Item 11.

Title of Report:	Resource Management Working Group
Report to be considered by:	Overview and Scrutiny Management Commission
Date of Meeting:	26 June 2012

Purpose of Report: To provide an update on the work of the Resource Management Working Group.

Recommended Action: To note the information.

Resource Management Working Group Chairman	
Name & Telephone No.:	Councillor Tony Vickers – Tel (01635) 230046
E-mail Address:	tvickers@westberks.gov.uk

Contact Officer Details	
Name:	Stephen Chard
Job Title:	Policy Officer
Tel. No.:	01635 519462
E-mail Address:	schard@westberks.gov.uk

Executive Report

1. Introduction

- 1.1 The Resource Management Working Group has not met since the report made at the last OSMC.
- 1.2 The next meeting has been rearranged from 12 June 2012 to 2 July 2012 and the following items are on the draft agenda:
 - (1) Asset Management
 - (2) Establishment Report – Quarter Four 2011/12
 - (3) Financial Outturn Report: 2011/12 Financial Year

2. Work Programme

- 2.1 The latest work programme for the Working Group is contained within item 13 of this agenda.
- 2.2 At the RMWG on 24 April 2012 a request was made for an addition to the work programme and the OSMC is therefore asked to approve the addition of the following item:
 - (1) The impact of Local Authority maintained schools converting to academy status on the Council's finances

Appendices

There are no appendices to this report.

West Berkshire Council Forward Plan – June 2012 to September 2012

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact	Lead Member (Portfolio Holder for . . .)	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
JUNE 2012											
ID2470(a)	A4 Bath Road, Padworth, proposed 50 mph speed limit <i>To consider the recommendations that have been made in respect of this item following call-in if needed.</i>	ID	01/06/12	Environment	Andrew Garratt	Highways, Transport (Operational), ICT, Customer Services		TBC	OSMC		June 2012
ID2466	West Berkshire Standing Advisory Council on Religious Education <i>To agree the Locally Agreed Syllabus for religious education to be taught in West Berkshire Council schools.</i>	ID	01/06/12	Resources	Jayne Mann	Children and Young People, Youth Service		TBC	SACRE		June 2012
ID2429	Adoption of Parish Plans <i>To adopt Parish Plans if needed.</i>	ID	01/06/12	Resources	Jo Naylor	Partnerships, Equality, The Visions, Communities		TBC	Local Members and Stakeholders		June 2012
ID2441	Approval of Village Design Statements <i>To approve Village Design Statements if needed.</i>	ID	01/06/12	Environment	Paula Amorelli	Planning, Transport Policy, Housing, Economic Development		TBC	Local Members and Stakeholders		June 2012
ID2490	Petition for a footway at Sulhamstead and Ufton Nervet School <i>To respond to a petition that has been submitted to the Council.</i>	ID	01/06/12	Environment	Andrew Garratt	Highways, Transport (Operational), ICT, Customer Services		TBC	Statutory consultees		June 2012
ID2495	Amendments to Outside Body Appointments <i>To appoint new members to Outside Bodies where the existing members have resigned.</i>	ID	07/06/12	Resources	Maira Fraser	Leader of Council		28/05/12	Outside Bodies, All Members		June 2012

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The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Maira Fraser – Tel: 01635 519045 or e-mail: mfraser@westberks.gov.uk to confirm the contents of any agenda before attending a meeting. Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.

West Berkshire Council Forward Plan – June 2012 to September 2012

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ID2417	West Berkshire Forward Plan - July 2012 to October 2012 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	14/06/12	Resources	Moira Fraser	Leader of Council		06/06/12	All Members, published on website for local residents	Not subject to call in.	June 2012
EX2409	London Road Industrial Estate Strategic Feasibility Study (Paragraph 3 - information relating to financial/business affairs of a particular person) (Paragraph 6 - information relating to proposed action to be taken by the Local Authority) <i>To present the findings of the LRIE Strategic Feasibility Study to the Executive and approve the next steps in site redevelopment</i>	EX	14/06/12 EX 12/01/12 NTCTG	Communities	Bill Bagnell	Partnerships, Equality, The Visions, Communities	Yes	07/06/12			June 2012
EX2496	Market Street Redevelopment (Paragraph 3 - information relating to financial/business affairs of a particular person) (Paragraph 6 - information relating to proposed action to be taken by the Local Authority) <i>To present the Market Street Valuation and Market Street Redevelopment Viability Assessment to the Executive and subject to the findings of the viability assessment, gain Executive approval to submit a report to the Department of Communities and Local Government</i>	EX	14/06/12 EX	Communities	Bill Bagnell	Partnerships, Equality, The Visions, Communities	Yes	07/06/12			June 2012

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EX2307	Annual Scrutiny Report 2011/12 <i>To report to the executive the scrutiny work over the past year.</i>	EX	14/06/12 EX	Resources	David Lowe	Leader of the Council		07/06/12			June 2012
EX2464	Financial Outturn 2011/12 <i>To advise Members of the Councils financial outturn for 2011/12.</i>	EX	14/06/12 EX	Resources	Joseph Holmes	Highways, Transport (Operational), ICT, Customer Services		07/06/12			June 2012
EX2330	Establishment Report Q4 11/12 <i>To note changes to the WBC Establishment</i>	EX	14/06/12 EX	Resources	Robert O'Reilly	Strategy, Performance, Community Safety		07/06/12			June 2012
EX2472	Annual Employment Report 2011/12 <i>To provide Members with information pertaining to the Council's workforce for the previous Financial Year.</i>	EX	14/06/12 EX	Resources	Robert O'Reilly	Strategy, Performance, Community Safety		07/06/12			June 2012
EX2497	Greenham House and Winchcombe School Appropriations <i>To appropriate Greenham House from being held under the Public Health Acts to the Planning Acts</i>	EX	14/06/12 EX	Resources	Amanda Dennis	Planning, Transport Policy, Property		07/05/12			June 2012
JULY 2012											
ID2430	Adoption of Parish Plans <i>To adopt Parish Plans if needed.</i>	ID	01/07/12	Resources	Jo Naylor	Partnerships, Equality, The Visions, Communities		TBC	Local Members and Stakeholders		July 2012
ID2442	Approval of Village Design Statements <i>To approve Village Design Statements if needed.</i>	ID	01/07/12	Environment	Paula Amorelli	Planning, Transport Policy, Housing, Economic Development		TBC	Local Members and Stakeholders		July 2012

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West Berkshire Council Forward Plan – June 2012 to September 2012

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ID2418	West Berkshire Forward Plan - August 2012 to November 2012 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	12/07/12	Resources	Moira Fraser (2045)	Leader of Council		04/07/12	All Members, published on website for local residents	Not subject to call in.	July 2012
GA2476	Annual Review of Internal Audit <i>To review the internal audit service of the Council.</i>	GA	23/07/12 GA	Resources	Ian Priestley	Finance, Property, Health & Safety		13/07/12			July 2012
GA2477	Internal Audit Plan 2012-15 <i>To outline a programme of internal audit work for the Council.</i>	GA	23/07/12 GA	Resources	Ian Priestley	Finance, Property, Health & Safety		13/07/12			July 2012
EX2350	Proposal for Redevelopment of Taceham House (Paragraph 3 - information relating to the financial or business affairs of a particular person) <i>To consider the options for Taceham House and agree best course of action.</i>	EX	19/07/12 EX	Community Services	Mel Brain	Planning, Housing, Transport Policy and Economic Development	Yes	11/07/12			July 2012
EX2456	Key accountable measures and activities 2011/12. Update on progress: Q4 and year end outturns <i>To report year end progress against the key accountable measures and activities for West Berkshire Council for 2011/12 and to report by exception those measures/activities not achieved/expected to be achieved and cite remedial action that is being taken.</i>	EX	19/07/12 EX	Resources	Jason Teal	Strategy, Performance, Community Safety		11/07/12	Individuals responsible for monitoring measures		July 2012
EX2494	Response to the scrutiny review into the facilities available for young people. <i>To respond to the recommendations of the OSMC following the investigation into the facilities available for young people.</i>	EX	19/07/12 EX	Resources	Elaine Walker	Children and Young People, Youth Service		11/07/12			July 2012

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AUGUST 2012											
ID2431	Adoption of Parish Plans <i>To adopt Parish Plans if needed.</i>	ID	01/08/12	Resources	Jo Naylor	Partnerships, Equality, The Visions, Communities		TBC	Local Members and Stakeholders		August 2012
ID2443	Approval of Village Design Statements <i>To approve Village Design Statements if needed.</i>	ID	01/08/12	Environment	Paula Amorelli	Planning, Transport Policy, Housing, Economic Development		TBC	Local Members and Stakeholders		August 2012
ID2419	West Berkshire Forward Plan - September 2012 to December 2012 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	16/08/12	Resources	Moirá Fraser	Leader of Council		08/08/12	All Members, published on website for local residents	Not subject to call in.	August 2012
SEPTEMBER 2012											
ID2432	Adoption of Parish Plans <i>To adopt Parish Plans if needed.</i>	ID	01/09/12	Resources	Jo Naylor	Partnerships, Equality, The Visions, Communities		TBC	Local Members and Stakeholders		September 2012
ID2444	Approval of Village Design Statements <i>To approve Village Design Statements if needed.</i>	ID	01/09/12	Environment	Paula Amorelli	Planning, Transport Policy, Housing, Economic Development		TBC	Local Members and Stakeholders		September 2012
ID2420	West Berkshire Forward Plan - October 2012 to January 2013 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	13/09/12	Resources	Moirá Fraser	Leader of Council		05/09/12	All Members, published on website for local residents	Not subject to call in.	September 2012
EX2478	Finance Report - Quarter 1 <i>To inform Members' of the Council's latest financial position.</i>	EX	06/09/12 EX	Resources	Joseph Holmes	Finance, Property, Health & Safety		29/08/12	All budget holders		September 2012

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West Berkshire Council Forward Plan – June 2012 to September 2012

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact	Lead Member (Portfolio Holder for . . .)	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
C2459	Changes to the Constitution, Parts 9, 10 and 13 <i>To consider changes to the Financial Rules of procedure and Protocols in light of legislative changes.</i>	C	27/09/12 C 10/09/12 GA	Resources	Joseph Holmes	Leader of the Council		31/08/12	Finance and Governance Group., relevant Officers		September 2012
OCTOBER 2012											
ID2433	Adoption of Parish Plans <i>To adopt Parish Plans if needed.</i>	ID	01/10/12	Resources	Jo Naylor	Partnerships, Equality, The Visions, Communities		TBC	Local Members and Stakeholders		October 2012
ID2445	Approval of Village Design Statements <i>To approve Village Design Statements if needed.</i>	ID	01/10/12	Environment	Paula Amorelli	Planning, Transport Policy, Housing, Economic Development		TBC	Local Members and Stakeholders		October 2012
ID2421	West Berkshire Forward Plan - November 2012 to February 2013 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	18/10/12	Resources	Maira Fraser	Leader of Council		10/10/12	All Members, published on website for local residents	Not subject to call in.	October 2012
EX2492	Localising Support for Council Tax in England <i>To make a decision on the scheme to be adopted by West Berkshire Council as a replacement for Council Tax benefit</i>	EX	18/10/12 EX	Chief Executive	Bill Blackett	Finance, Property and Health and Safety		10/10/12	Formal consultation with Taxpayers and major precepting authorities is a requirement of the legislation introducing Localisation of Council Tax support		October 2012

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OVERVIEW & SCRUTINY MANAGEMENT COMMISSION WORK PROGRAMME 2012/13

Reference	Subject/purpose	Methodology	Expected outcome	Review Body	Dates	Lead Officer(s)/ Service Area	Portfolio Holder(s)	Status: In Progress Completed	Comments
OSMC/11/104	Anti-Child Poverty Strategy	To monitor the strategy	Monitoring item	HSP	Start: On-going End: April 2012	Julia Waldman – 2815 Children and Young People	Cllr Irene Neill	In Progress	for discussion on 19/06/12
OSMC/11/105	Dignity and Nutrition – Hospitals To review the Care Quality Commission report on Dignity and Nutrition - Hospitals	To survey and hold focus groups detailing information		HSP	Start: July 2011 End: April 2012	Nigel Owen, West Berkshire LINK, Age UK	Cllr Joe Mooney	In Progress	for discussion on 19/06/12. Mr Donald (Chief Executive of the Royal Berkshire NHS Trust)
OSMC/11/106	Update on the Health and Wellbeing Board To receive updates from the Health and Wellbeing Board	To update members on Health and Wellbeing Board	Monitoring item	HSP	Ongoing	Teresa Bell/June Graves	Cllr Joe Mooney	In Progress	for discussion on 19/06/12
OSMC/11/107	Update on the Health Service in West Berkshire	To update members on the changes to Health Service in West Berkshire	Monitoring item	HSP	Ongoing	Bev Searle - Director Joint Partnerships and Commissioning	Cllr Joe Mooney	In Progress	
OSMC/11/119	Continuing Healthcare (CHC) To examine the operation of the NHS CHC scheme in the NHS Berkshire West area	In meeting review		HSP	Start: Jan 2012 End: April 2012	Jan Evans – 2736 Adult Social Care	Councillor Joe Mooney	In Progress	
OSMC/11/125	Day Centres To examine the provision of day centres across the District.	Task group review with information supplied by, and questioning of, lead officers and external partners.		HSP	Start: TBD End: TBD	Jan Evans – 2736 Adult Social Care	Councillor Joe Mooney	To be scheduled	
OSMC/12/122	Home Care To understand and critically appraise the systems and process in place for the provision of Home Care	TBD		HSP	Start: TBD End: TBD	Jan Evans – 2736 Adult Social Care	Councillor Joe Mooney	To be scheduled	Item incorporated at OSMC meeting of 21/02/12. Scope and ToR to be provided at the meeting of 17/04/12
OSMC/12/124	The effect of health service reorganisation on local provision and private finance initiatives (PFI).			HSP	Start: TBD End: TBD				
OSMC/09/02	Performance Report for Level One Indicators To monitor quarterly the performance levels across the Council and to consider, where appropriate, any remedial action.	In meeting review with information supplied by, and questioning of, lead officers.	Monitoring item	OSMC	Start: each Q End: OSMC 01/11/11	Jason Teal – 2102 Policy & Communication	Councillor Anthony Stanfeld	In Progress	Quarterly item.
OSMC/11/103	Olympics and Diamond Jubilee Events 2012. To review and monitor events in West Berkshire	In meeting review.		OSMC	Update 1: 2/12 Update 2: 5/12	Chris Jones 2558 Culture & Youth	Carol Jackson-Doerge	In Progress	Updates following briefing in November 2011. Further update to be provided in May 2012.

OVERVIEW & SCRUTINY MANAGEMENT COMMISSION WORK PROGRAMME 2012/13

Reference	Subject/purpose	Methodology	Expected outcome	Review Body	Dates	Lead Officer(s)/ Service Area	Portfolio Holder(s)	Status: In Progress Completed	Comments
OSMC/11/120	Potholes To examine the methodology in operation for the repair of pot holes	Task group review with information supplied by, and questioning of, lead officers and external partners.		OSMC	Feb-12	Mark Edwards – 2208 Highways & Transport	Councillor David Betts	In Progress	Item to begin following the completion of Item 78, Councillors Brian Bedwell, Emma Webster, Keith Woodhams participating. First meeting held on 29/03/12.
OSMC/11/129	Housing Allocations policy To contribute to the development of a new policy	In meeting policy developed supported by task group and individual Member activity.		OSMC	Feb-12	Mel Brain - 2403 Social Care Commissioning and Housing	Councillor Alan Law	In Progress	Added to work programme at the 10 January 2012 meeting, following a suggestion by Corporate Board
OSMC/12/123	Domestic Abuse To understand and critically appraise the systems and process in place for the management of domestic abuse in the District	TBD		OSMC	Start: TBD End: TBD	Davy Pearson, Robin Rickard (TBC)	Councillor Anthony Stansfeld	To be scheduled	Item incorporated at OSMC meeting of 21/02/12. Scope and ToR to be provided at the meeting of 17/04/12
OSMC/12/128	Youth Justice To review the outcomes being achieved following the changes made to police interventions with young people and the resultant drop in people entering the youth justice system.	In meeting review with information supplied by, and questioning of, lead officers.		OSMC	Start: Aug 2012 End: Aug 2012	Susan Powell, Robin Rickard	Councillor Anthony Stansfeld	To be scheduled	Item raised in response to performance reported at Q2 2011/12. See agenda and minutes of 21/02/12. To be heard at OSMC in September 12
OSMC/12/130	Consultation The effectiveness of consultation undertaken by the Council	Task group review with information supplied by, and questioning of, lead officers and external partners.		OSMC	Start: TBD End: TBD	Jason Teal – 2102 Policy & Communication	Councillor Anthony Stansfeld	To be scheduled	item incorporated at OSMC meeting of 2012-04-17
OSMC/12/131	Youth Clubs			OSMC	Start: TBD End: TBD		Councillor Irene Neill	To be scheduled	item incorporated at OSMC meeting of 29/05/12, for discussion on 26/06/12
OSMC/09/57	Revenue and capital budget reports To receive the latest period revenue and capital budget reports To consider any areas of concern.	Information supplied by, and questioning of, lead officer via in meeting review	Monitoring item	RMWG	Start: 13/09/10 End: Latest report to each meeting	Andy Walker – 2433 Finance	Councillor Keith Chopping	In Progress	May lead to areas for in depth review.
OSMC/09/63	Establishment Reports To receive the latest report on the changes to the Council's establishment.	Information supplied by, and questioning of, lead officer via in meeting review	Monitoring item	RMWG	Start: 13/09/10 End: Quarters 2 & 4	Robert O'Reilly – 2358 Human Resources	Councillor Anthony Stansfeld	In Progress	May lead to areas for in depth review.

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Reference	Subject/purpose	Methodology	Expected outcome	Review Body	Dates	Lead Officer(s)/ Service Area	Portfolio Holder(s)	Status: In Progress Completed	Comments
OSMC/11/110	Energy Saving To review the Council's policies and procedures for Energy Saving.	In a meeting review the Council's procedures to Energy Saving.		RMWG	Start: April 2012 End: April 2012	Adrian Slaughter	Councillor Hilary Cole	Complete	Review to be undertaken in April 2014.
OSMC/11/111	Risk Register To scrutinise individual items on the Risk Register on an annual basis.	In meeting review and scrutinise individual items on Risk Register.	Monitoring item	RMWG	Ongoing	Ian Priestley	Councillor David Betts	In Progress	Next request Sept 2012
OSMC/11/112	Medium Term Financial Strategy To review the role and format of the MTFS	In meeting review of the MTFS		RMWG	Start: Oct 2012 End: Oct 2012	Andy Walker	Councillor Keith Chopping	In Progress	Requested by RMWG on 26 July 2011
OSMC/11/113	Procedures for Blue Badge Holder To review the operation of the new procedures, criteria and rules of use for Blue Badge holders following the introduction of them in January 2012	In meeting review.		RMWG	Start: Jan 2013 End: Jan 2013	Mark Edwards	Councillor David Betts	In Progress	Requested by RMWG on 26 July 2011
OSMC/12/121	Asset Management To understand and critically appraise the systems and process in place for the management of the Council's assets	In meeting review with information supplied by, and questioning of, lead officers.		RMWG	Start: July 2012 End: July 2012	John Ashworth	Councillor David Betts	To be scheduled	Item incorporated at OSMC meeting of 2012-02-21

Key:

OSMC Overview and Scrutiny Management Commission
HSP Health Scrutiny Panel
RMWG Resource Management Working Group

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